

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 7th February, 2023 at 7.30 pm

in St. James Church Hall, Swards End

In the Chair: Cllr. Howlett

Present: Cllrs, Knowles, Dean, Prichard

Also present: None

Clerk: Tracy Coston

Public: 2

14/23 APOLOGIES FOR ABSENCE: Richard Ridler, Paul Allington and Chris Stokley and Martin Foley.

15/23 PUBLIC QUESTION TIME (15 minutes):

Parking outside the Church: The PC and representative from the Church discussed issues with parking outside the church and agreed that a note will be put on Facebook asking people to park further down the road and not on the footpath. The Church will also ask the congregation to park more responsibly. Website: Paul Allington has promised to take the website forward this month. Noticeboard: New noticeboard at the village hall – (next month's meeting)

16/23 DECLARATIONS OF INTEREST

To receive any pecuniary interests relating to items on the agenda: None

17/23 PLANNING

a) Applications for discussion: None

b) Decisions: None

c) *Community Governance Review – Parish Border*

The Parish Council is requested to consider the attached written report and recommendations.

The report recommends requesting UDC to initiate a Community Governance Review (CGR) to incorporate the land known as north Shire Hill, which now forms part of planning application UTT/21/2509/OP. The land currently sits in Seward's End Parish.

The PC unanimously approved for UDC to initiate a Community Governance Review.

18/23 MINUTES OF THE LAST MEETING

To approve as a correct record the Parish Council meetings held on 3rd January, 2023. The previously circulated minutes were approved and signed by the Chair.

19/23 MATTERS ARISING FROM THE MINUTES: None.

20/23 HIGHWAYS ISSUES

- a) **30mph speed limit – Pounce Hill:** The application is still in validation. The PC would like to know what the validation process is.
- b) **Footpath down Radwinter Road:** The Clerk has asked ECC to add to their cutting list.
- c) **Railings down Radwinter Road:** The railings haven't been replaced or a response received.
- d) **By-Way from Cole End Lane/Thaxted Road:** The PC have asked UDC for the minutes.
- e) **Weight limit for Redgates Lane:** ECC will be asked about what the process is to apply for a weight limit.
- f) **Wildlife and Countryside Act 1981, section 53**
Application under Schedule 14 to delete footpath 38 Swards End : case 1048: The application has been refused.

21/23 WEBSITE

- a) **Discussions about upgrading the website:** Paul Allington will put a plan together for the website to include the PC, Church and Village Hall.

22/23 VILLAGE GREEN

- a) **Replacement play equipment:** The PC has £ 6,000 in the budget for new equipment. The Clerk will apply for any grants that are available.
- b) **Posts at Village Green:** Three posts have broken off and Kelvin Newman will be asked to repair.
- c) **Clover in the grass:** Clerk to ask Kelvin Newman if he is qualified to spray the clover.
- d) **Trees at Village Green:** 6 trees have been lost due to the snow and muntjac. Some donations have been received for new trees.

CORRESPONDENCE:

- a) **Booking system for refuse centre:** The PC agreed to object to the new system.
- b) **Publication of minutes/agenda:** The PC is not able to put the minutes on the website due to technical issues on the website. The PC has commissioned a new website. The PC will use googlegroups for the agenda and minutes until the new website is up and running.
The production of the minutes were discussed and they will be published within 7 days of the meeting. The website will be taken down and a notice put up to say that it is that being redeveloped. The Clerk will check about the hosting fees.
- c) **Defibrillator training:** Bob Barnes to speak to Lindsey Collecott about organising the training.

23/23 EX-AGENDA

- **District Councillors Report:** Not present/no apologies
- **County Councillors Report:** Report and apologies received.

24/23 FINANCE

PAYMENTS

D/P	Tracy Coston February Payment	£	182.55
D/P	Kelvin Newman	£	2,417.50
D/P	HMRC	£	137.27
D/P	St. James' Church	£	300.00
	Total	£	3,037.32

The meeting costs at the St James' Church will increase to £ 35.00 a meeting.

25/23 DATE OF NEXT MEETING

**The date of the next Parish Council meeting is TUESDAY 7th March, 2023
at 7.30pm in St. James Church Hall.**

The meeting finished at 9 pm

Signed

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Date

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