

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 11th May, 2023 at 7.30 pm

in St. James Church Hall, Swards End

In the Chair: Cllr. Ridler

Present: Cllrs, Knowles, Stokely, Powell, Wallhead

Also present: Cllr John Moran

Clerk: Tracy Coston

Public: 0

53/23 CO-OPTION OF PARISH COUNCILLOR: Nigel Howlett was unanimously co-opted as a Parish Councillor.

54/23 ELECTION OF CHAIR/VICE-CHAIR: Nigel Howlett was duly elected as Chairman and Richard Ridler was duly elected as Vice-Chair.

55/23 APOLOGIES FOR ABSENCE: Michael Dean, Nigel Howlett and Cllr Foley.

56/23 WELCOME TO NEW COUNCILLORS/DISTRICT COUNCILLOR: Andrew Wallhead and Suzanne Powell were welcomed to the PC and Cllr Moran was welcomed as the newly elected District Councillor.

57/23 PUBLIC QUESTION TIME (15 minutes): None

58/23 DECLARATIONS OF INTEREST

To receive any pecuniary interests relating to items on the agenda:
Andy Wallhead declared an interest in UTT/23/0944/HHF 5 Tylers.

59/23 PLANNING

a) Applications for discussion:

UTT/23/0944/HHF 5 Tylers

First floor rear and part-single storey, part-first floor side extensions. Proposed front balcony extension and alterations.

PC Decision: The PC have no objections subject to the views of the neighbours.

UTT/23/1002/LB The Moat Barn, 17 Redgates Lane

Replacement of the existing front and rear external doors with new timber doors

PC Decision: No objections

b) Decisions: None

60/23 MINUTES OF THE LAST MEETING

To approve as a correct record the Parish Council meetings held on 11th April, 2023. The previously circulated minutes were approved and signed by the Chair.

61/23 MATTERS ARISING FROM THE MINUTES:

a) **Pounce Hill:** The road is closed on 16th May and the PC will ask ECC to cut the footpath back.

62/23 HIGHWAYS ISSUES

a) **Update about highway issues:** The Uttlesford LHP's decision makers are only the County Council now. There are plans to get the panel to operate more efficiently. Cllr Lee Scott is the CC for Highways. Cllr Moran to speak to Martin Foley about the path down Pounce Hill.

b) **Vergecutting:** Clerk to speak to Robert Haigh about verge cutting.

63/23 WEBSITE

a) **Report from the website meeting:** The website is in the process of being designed.

64/23 VILLAGE GREEN

a) **Replacement play equipment:** The play equipment is looking very neglected, and the replacement equipment is needed. Sue Powell has offered to look into grants available.

Clerk to speak to Kelvin Newman about how regularly he cuts the grass in the play area.

Clerk to circulate the finalised budget report.

b) **Community orchard trees:** Kelvin Newman has checked the trees and they have recovered and some trees guards will be ordered to protect the trees from wildlife.

c) **Goal sleeve lids:** Lids will be ordered for the sleeves, when the size is known.

65/23 CORRESPONDENCE:

a) **Election of District Councillors:** John Moran was elected as District Councillor.

66/23 EX-AGENDA

➤ **District Councillors Report:** Draft local plan coming out in next month from UDC.

John Moran canvassed 80% of houses and the main issues were potholes, speeding and the additional 233 houses.

➤ **County Councillors Report:** Not in attendance.

67/23 FINANCE

RECEIPTS

ECC reimbursement of verge cutting £ 943.65

TOTAL receipts £ 943.65

PAYMENTS

D/P Tracy Coston May Payment £ 182.55

D/P EALC (Affiliation fee) £ 186.21

D/P Kelvin Newman £ 1,118.75

D/P HMRC (Tax) £ 136.53

D/P Play Inspection Company (play area inspection) £ 90.00

Total £ 1,714.04

b) Audit: The Certificate of Exemption and Statement of Accounts were approved and signed by the Chair.

68/23 DATE OF NEXT MEETING

The date of the Parish Council meeting is Tuesday 6th June, 2023 at 7.30pm in St. James Church Hall.

Signed:

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Date:

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