

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 4th June, 2024 at 7.30 pm

in St. James Church Hall, Swards End

In the Chair: Cllr. Ridler

Present: Cllrs, Powell, Knowles, Stokley, Dean and Briggs

Also present:

Clerk: Tracy Coston

Public: 0

66/24 APOLOGIES FOR ABSENCE: Cllr Howlett, Cllr Moran and Cllr Foley.

67/24 PUBLIC QUESTION TIME (15 minutes): None

68/24 DECLARATIONS OF INTEREST

To receive any pecuniary interests relating to items on the agenda:

69/24 PLANNING

a) Applications for discussion: None

b) Decisions: None

70/24 MINUTES OF THE LAST MEETING

To approve as a correct record the Parish Council meeting held on 7th May, 2024. The previously circulated minutes were approved and signed by Cllr Ridler.

71/24 MATTERS ARISING FROM THE MINUTES:

a) Cutting/planting of the village triangle: The PC discussed the grasscutting contract because there were concerns about the standard of grasscutting and maintenance of the Village Green. The PC agreed to expand the scope of the contract to cut the triangle every two weeks, this will be subject to an extra charge. The grass needs to be cut around the goalposts, as per the contract. The Councillors discussed the wet weather conditions.

The Clerk will send a copy of the contract to all Parish Councillors and ask Kelvin Newman about the extra charge for the cutting of the triangle.

The PC approved that a Red Hawthorn tree is to be planted on the triangle in October by Richard Ridler. A cost of £ 100.00 was approved.

72/24 HIGHWAYS ISSUES

a) Update about highway issues: All discussed below.

b) Footpath down Pounce Hill: The Clerk has emailed PROW and Highways to remind them to add the path to the cutting schedule and to reconvene the meeting that was cancelled.

c) Condition of the road surface on Pounce Hill/planned maintenance /rearrangement of the site meeting: The Clerk will contact Martin Foley concerning chasing cutting the footpath and the reconvene the meeting with Highways.

73/24 WEBSITE

a) Update: Clerk to look into adding Googlegroup to the website.

74/24 VILLAGE GREEN

a) Tractor and trailer and turfing around the edge: Kelvin Newman, at short notice, has prepared the ground and laid turf around the tractor and trailer. The PC will not pay the remainder of the balance for the tractor and trailer until the split wood has been replaced.

b) Surfacing under the picnic tables: The PC agreed that the picnic tables in the play area need to be surfaced underneath. Adrian Knowles agreed to obtain a quote for wetpour.

c) Entrance to the Village Green: Clerk to speak to Tim Wells to see if the PC can lay a path across the grass to the gate.

d) Phase 2 of the play area improvements: The PC will agree the matting under the tables first and then look at quotes for a trim trail.

e) Village Fete arrangements: All arrangements have been made ready for the fete.

75/24 CORRESPONDENCE:

a) Emails from Mr Pike: The PC approved a response to be sent to the emails.

76/24 EX-AGENDA

➤ **District Councillors Report:** Not present.

➤ **County Councillors Report:** Not present

77/24 FINANCE

PAYMENTS

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|-----|---------------------------|----------|---------------|
| D/P | Tracy Coston (June wages) | £ | 282.57 |
| D/P | Viking (Stationery) | £ | 57.52 |
| D/P | Microsoft 365 | £ | 61.92 |
| D/P | Tracy Coston (Expenses) | £ | 273.16 |
| | <u>Total</u> | £ | 675.17 |

b) Signing of the Agar exemption form 2023/24: The forms were approved and signed by Richard Ridler (Chair of the meeting)

78/24 DATE OF NEXT MEETING

The date of the next Parish meeting is 2nd July, 2024 at 7.30pm at St James Church, Swards End.

The meeting finished at 8.25 pm.

Signed (Chair)

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Date

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