

# SEWARDS END PARISH COUNCIL

*Parish Clerk – Tracy Coston*

33, Rivey Way, Linton, Cambridge, CB21 4LH

Tel: 01223 894462 E-mail: Tracy@Coston.me.uk

## Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 2<sup>nd</sup> July, 2024 at 7.30 pm

in St. James Church Hall, Swards End

\*\*\*\*\*

**In the Chair:** Cllr. Howlett

**Present:** Cllrs, Powell, Knowles, Stokley and Briggs

**Also present:**

**Clerk:** Tracy Coston

**Public:** 0

**79/24 APOLOGIES FOR ABSENCE:** Cllrs Dean, Ridler, Foley, Moran

**80/24 PUBLIC QUESTION TIME (15 minutes):** None

**81/24 DECLARATIONS OF INTEREST**

To receive any pecuniary interests relating to items on the agenda: None

**82/24 PLANNING**

**a) Applications for discussion:** None

**b) Decisions:** None

**83/24 MINUTES OF THE LAST MEETING**

To approve as a correct record the Parish Council meeting held on 4<sup>th</sup> June, 2024. The previously circulated minutes were approved and signed by the Chair.

**84/24 MATTERS ARISING FROM THE MINUTES:**

**a) Grasscutting contract/village triangle cutting:** The Chair explained that the grasscutting contract was entered into with Kelvin Newman to formalise the arrangements and bring structure. Complaints had been raised about the grass under the tables and grass around the goalposts.

It was noted that the picnic tables outside the play area are very heavy and need two people to lift them. The picnic tables inside the play area are even heavier and that is the reason that they need to have surfacing underneath them.

After a lengthy discussion it was agreed that Nigel Howlett will regularly monitor the grasscutting by periodically meeting with Kelvin Newman.

It was agreed that the contract will be a 12-month rolling contract, which either party can terminate in December. A refreshed contract will be agreed by the PC and Kelvin Newman from 1<sup>st</sup> December 2024.

**b) Report about Village Fete:** The PC congratulated the Fete committee on raising £ 4,875.00 at the Village Fete. The proceeds will be donated to MacMillian and the play equipment and car park.

**85/24 HIGHWAYS ISSUES**

**a) Update about highway issues:** All Highway issues have been reported.

**b) Footpath down Pounce Hill:** ECC have promised to cut the path by 31/7/24.

The condition of the path has been chased up with Tom Cunnington at ECC Highways.

**c) Condition of the road surface on Pounce Hill/planned maintenance/rearrangement of the site meeting:** The condition of the road surface has been chased up with ECC and the Clerk has been notified that the drains are going to be cleaned out when a road closure has been organised by ECC.

**86/24 WEBSITE**

**a) Update about Googlegroup:** Joining instructions for Googlegroup have been added to the website.

**87/24 VILLAGE GREEN**

**a) Tractor and trailer replacing of the wood and payment:** The Outdoor Play Company are addressing the issues and when they have been completed the second half of the payment will be made.

**b) Surfacing under the picnic tables:** It was agreed that the Clerk will ask SWTC who installed the wetpour areas at the Anglo-American play area. Keith Briggs and Adrian Knowles will write a specification for the surfacing under the picnic tables and the Clerk will obtain some quotes. In the meantime, the tables will be moved for grasscutting to take place.

**88/24 CORRESPONDENCE:**

**a) Email correspondence from Mr Pike:** A response was agreed to Mr Pike concerning publication of minutes and requesting details about the Pumping Meadow and the Wilding Project, which is a private individuals project.

**b) 20mph speed limit registration:** The information will be discussed at the next meeting.

**89/24 EX-AGENDA**

➤ **District Councillors Report:** No report received.

➤ **County Councillors Report:** No report received.

**90/24 FINANCE**

**PAYMENTS**

D/P	Tracy Coston (July wages)	£	282.57
D/P	LGS Services (Internal Audit 22-23)	£	114.00
D/P	C W Low & Son Ltd (Verges)	£	624.00
D/P	Kelvin Newman (Turfing at play area)	£	400.00
D/P	Kelvin Newman (VG Maintenance contract 12/04 01/07)	£	2,237.50
	<b><u>Total</u></b>	<b>£</b>	<b>3,658.07</b>

**91/24 DATE OF NEXT MEETING**

The date of the next Parish meeting is 3<sup>rd</sup> September, 2024 at 7.30pm at St James Church, Swards End.

The meeting finished at 9.20 pm.

**Signed (Chair)**

.....

**Date**

.....