

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Annual Parish Council Meeting of Swards End Parish Council held on Tuesday 6th May, 2025 at 7.30 pm in St. James Church Hall, Swards End

In the Chair: Cllr. Knowles
Present: Cllrs, Stokley, Briggs, Ridler, Hutchinson
Also present: Cllr Moran, Cllr Foley
Clerk: Tracy Coston
Public: 2

49/25 APOLOGIES FOR ABSENCE: Sue Powell

50/25 PC VACANCY: The PC unanimously agreed to co-opt Kathleen Hutchinson onto the Parish Council.

51/25 ELECTION OF CHAIR/VICE-CHAIR: Adrian Knowles (Proposed by Keith Biggs and seconded by Chris Stokley) was unanimously elected as Chair and Richard Ridler Proposed by Keith Biggs and seconded by Chris Stokley) was unanimously elected as Vice-Chair.

52/25 DECLARATIONS OF INTEREST
To receive any pecuniary interests relating to items on the agenda: None

53/25 PLANNING
a) Applications for discussion:
UTT/25/1082/HHF 27 Radwinter Road, Swards End
Single Storey rear extension
PC Decision: No objections

b) Decisions: None

c) Appeal Dismissed: Dutch Barn, Redgates Lane

d) Solar Farm application and report from public consultation: The PC discussed the proposed Solar Farm and the public consultation meeting. The PC have not been asked to comment on the planning application and the Clerk will find out why they haven't been sent it.

54/25 MINUTES OF THE LAST MEETING
To approve as a correct record the Parish Council meeting held on 1st April, 2025. The previously circulated minutes were approved and signed by the Chair.

55/25 MATTERS ARISING FROM THE MINUTES: None.

56/25 HIGHWAYS ISSUES

- a) Footpath down Pounce Hill:** The PC has emailed Saffron Walden Town Council asking for support for improvements to the footpath. There has been no response from ECC Highways concerning the path.
- b) Appeal to dissolve Footpath 38:** No further information has been received.
- c) Moving the 30mph down Pounce Hill:** A resident has written to the PC about the speed of traffic coming up the hill and the amount of traffic using Cole End Lane to avoid the road works. There are also traffic lights in Radwinter Road. The PC will try and find out where the application is in the system at ECC Highways.
- Chris Stokley to contact an electrician about the VAS signs in the village.

57/25 VILLAGE GREEN

- a) Fence at the Village Green:** Kelvin Newman and Ben Hornby have been asked to quote for the fence. One quote has been received from Saffron Paving.
- b) Trim trail at the play area:** Kelvin Newman has fitted the trim trial at the Village Green.
- c) Cricket net:** The Clerk is waiting for a call back from Saffron Walden Cricket Club regarding repairs to the net.

58/25 CORRESPONDENCE:

- a) Email from Mr Pike:** The PC will continue with the current approach. The matters raised are ongoing agenda items.

59/25 EX-AGENDA

- **District Councillors Report:** An update about the Local Plan was given.
- **County Councillors Report:** Not present.

60/25 FINANCE:

RECEIPT

UDC	£	600.00
Total Receipts	£	600.00

PAYMENTS

D/P	Tracy Coston (May wages)	£	282.57
D/P	Saffron Signs	£	217.99
D/P	Rialtas	£	64.28
D/P	HMRC	£	212.00
D/P	Monthly bank charges	£	4.25
D/P	The Play Inspection	£	113.94
D/P	EALC	£	202.94
D/P	Avast	£	33.66
	Total	£	1,131.63

61/25 DATE OF NEXT MEETING

The date of the next Parish Council meeting is 3rd June, 2025 at 7.30pm at St James Church, Swards End.

Meeting closed at 9.30 pm.

Signed

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Date

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