

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 3rd June, 2025 at 7.30 pm

in St. James Church Hall, Swards End

In the Chair: Cllr. Knowles

Present: Cllrs, Powell, Stokley, Briggs, Ridler, Hutchinson

Also present:

Clerk: Tracy Coston

Public: 1

62/25 APOLOGIES FOR ABSENCE: None

63/25 PC VACANCY: The PC had received applications for co-option from Mike Chitson and Hazel Mack. The PC co-opted Hazel Mack onto the PC and thanked Mike Chitson for his application and they hope that he would be interested in any vacancies that arise in the future.

64/25 PUBLIC QUESTION TIME (15 minutes): None

65/25 DECLARATIONS OF INTEREST

To receive any pecuniary interests relating to items on the agenda: Adrian Knowles declared an interest in planning applications Utt/25/1126/FUL and UTT/25/1125/FUL.

66/25 PLANNING

a) Applications for discussion:

UTT/25/1126/FUL Barn At Will's Ayley Wills Ayley Lane

PROPOSAL: Conversion of barn to four self-contained dwellings, with associated part demolition, internal alterations, landscaping, garden enclosures, car parking and vehicle parking and manoeuvring areas.

PC comments: No objections subject to neighbours comments.

UTT/25/1240/CLE 13A Walden Road

PROPOSAL: Erection of 1no. dwelling and garage/home office building with enhanced Biodiversity and associated infrastructure (As approved by applications UTT/15/1520/FUL, UTT/22/2068/FUL and UTT/23/2712/FUL)

PC comments: No objections subject to neighbours comments.

UTT/25/1125/FUL Former Piggery At Wills Ayley Farm Wills Ayley Lane

PROPOSAL: Conversion of former piggery building to create a single self-contained dwelling, with associated internal alterations, landscaping, garden enclosure, car parking and vehicle parking and manoeuvring areas.

PC comments: No objections subject to neighbours comments.

UTT/25/1463/FUL Land South Of (East Of Griffin Place) Radwinter Road

PROPOSAL: S73 application to vary condition 3 (approved plans), 5 (tree protection measures) and 19 (Farmland Bird Mitigation Strategy) of UTT/21/2509/OP (erection of up to 233 residential dwellings and associated works)

PC comments: No objections. The PC has contacted SWTC and they are going to

discuss the planning application at their next planning meeting.

b) Decisions: None

c) Update about Solar Farm planning application: The Clerk explained that UDC Planning had stated that the application is just for the planning officer to assess is an Environmental Impact Assessment (EIA) is required for the application, which they normally are.

The test for this is purely assessing the application against several measures and there is no opinion from planning involved and therefore any comments would be ignored by planning and cannot be taken into consideration.

If the application progresses and the EIA is required there will be an application to list the requirements of the EIA which the PC will be invited to comment on.

67/25 MINUTES OF THE LAST MEETING

To approve as a correct record the Annual Parish Council meeting held on 6th May, 2025. The previously circulated minutes were approved and signed by the Chair.

68/25 MATTERS ARISING FROM THE MINUTES:

a) Budget assessment: The PC discussed the end of March 2025 budget figures. The PC that they would like to carry out a public consultation to ask local residents if the PC had some funds available what would they like to see the funds spent on. The PC agreed to hold a session at the next meeting to look at the suggestions. The PC will also ask village groups (Village Hall/WI/Church/Carpet Bowls) if they have any ideas and to discuss with their members.

The PC agreed to suggest the following items:

A defibrillator at the Walden Road/Cole End Lane area, speed signs, Village Green enhancement or adult gym equipment.

A draft will be sent out for PC approval before it is added to the website/googlegroups/facebook.

b) Speed sign (VAS): Chris Stokley has organised for an electrician to assess the sign.

69/25 HIGHWAYS ISSUES

a) Footpath down Pounce Hill: Adrian Knowles has contacted SWTC and County Councillor Paul Gadd about the footpath down Pounce Hill and it will be discussed at a SWTC meeting. It was explained that:

Phase 1 is from the double bend to Tesco's.

Phase 2: In discussions with the landowner to improve the path, but this will take time.

Phase 3: Pounce from the village to Pounce Hall Farm lane entrance.

b) Appeal to dissolve Footpath 38: No further information has been received.

c) Moving the 30mph down Pounce Hill: The Clerk sent an email to ECC asking where the PC is on the list. Clerk to chase up with Sarah Tomlin, and Martin Foley.

d) Tree trunk: A tree trunk has fallen down the bank on Pounce Hill.

70/25 VILLAGE GREEN

a) Fence at the Village Green: The Clerk has chased up a quote from Ben Hornby and Kelvin Newman and a decision will be made at the next meeting if the quotes are submitted.

b) Cricket net: A user of the cricket nets has suggested that the PC purchase a skirt for the cricket net and he will fit for free. The PC agreed to this kind offer and the Clerk will order the skirt.

71/25 CORRESPONDENCE:

a) Communication to the PC: The Clerk produced a list of PC meetings and dates when the minutes will be published. All emails will be acknowledged. The Councillors have new Parish Council email addresses but the only email address that will be made published will be the Clerk's email address.

A process flowchart will to be drawn up by Adrian Knowles and all information will be added to the website.

72/25 EX-AGENDA

➤ **District Councillors Report:** None

➤ **County Councillors Report:** None

73/25 FINANCE:

PAYMENTS

D/P	Tracy Coston (June wages)	£	446.27
D/P	Monthly bank charges	£	4.25
	<u>Total</u>	£	450.52

b) Signing of the external audit form and statement of assurance: The External Audit and Statement of Assurance form was signed by the Chair and the Clerk/RFO.

74/25 DATE OF NEXT MEETING

The date of the next Parish Council meeting is 8th July 2025 at 7.30pm at St James Church, Swards End.

The meeting closed at 9.30 pm.

Signed

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Date

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