

SEWARDS END PARISH COUNCIL

Parish Clerk – Tracy Coston

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Minutes of the Parish Council Meeting of Swards End Parish Council

held on Tuesday 1st September, 2026 at 7.30 pm

in St. James Church Hall, Swards End

In the Chair: Cllr. Knowles

Present: Cllrs, Mack, Hutchinson, Chitson, Powell, Ridler, Stokely

Also present:

Clerk: Tracy Coston

Public: 0

140/25 APOLOGIES FOR ABSENCE: Cllr B Davies, Cllr J Moran

141/25 PUBLIC QUESTION TIME (15 minutes): None

142/25 DECLARATIONS OF INTEREST

To receive any pecuniary interests relating to items on the agenda: None

143/25 FINANCE:

PAYMENTS

D/P	Tracy Coston (August wages)	£	293.42
D/P	Monthly bank charges	£	4.25
D/P	Tracy Coston (September Wages)	£	521.32
D/P	Monthly bank charges	£	4.25
D/P	HMRC (Tax)	£	220.00
D/P	Kelvin Newman (Village Green)	£	2,663.00
D/P	Riata Business (Account Software)	£	98.00
D/P	Ansvar (Insurance)	£	631.55
D/P	Kelvin Newman (Perimeter Fence replacement)	£	4,775.00
D/P	Fasthosts (Email hosting)	£	216.54
D/P	Microsoft 365 (Subscription)	£	103.68
D/P	Tracy Coston (3 months expenses)	£	252.12
	<u>Total</u>	£	9,783.13

b) Budget and account projection: The PC reviewed the up to date budget and account projection for March 2027.

c) Clerk's statutory pay increase: The Clerk's salary has increased by 3.3% in line with the Local Government Pay Settlement for 2026/27, backdated to 1st April.

144/25 MINUTES OF THE LAST MEETING

The PC approved the previously circulated minutes of the meeting held on 7th July, 2026 and they were signed by the Chair.

145/25 MATTERS ARISING FROM THE MINUTES:

a) Village Fete: The PC thanked the Village Hall Committee for organising the fete which raised £ 3,200.00.

146/25 FOOTPATH DOWN POUNCE HILL:

a) Update about the project and costings: Two quotes have been received from Daines-Low and Nathan Tirling. The PC will obtain a quote for the materials from Mead Construction, Widdington Recycling and Mick George.

b) Update about a permissible path contract: Clerk to send out the Village Hall Contract to use for reference for the path agreement.

147/25 PLANNING:

a) For discussion: None

b) Decisions:

UTT/26/1315/HHF 11 The Dreys, Swards End

UDC approved the single storey rear addition and front replacement porch

148/25 HIGHWAYS ISSUES

a) Moving the 30mph signs down Pounce Hill: The PC hasn't received any reply to any emails that have been sent to ECC Highways. Clerk to email Sarah Tomlin asking her the process to reduce the speed limit. Adrian Knowles to speak to Bo Davies.

b) Enforcement action at Bellway Housing (233 houses) in Radwinter Road: The PC are very concerned that the new access and the farm entrance is also being used. The PC have emailed the Enforcement Team to object to the farm entrance being used as it is so dangerous, and lorries are stopping on the road and reversing into the accesses.

Clerk to email Nigel Brown, Head of Planning and Planning Enforcement and send them photographs and videos that have been sent to the PC.

The PC have asked UDC Enforcement about the conditions of the stop notice as work is continuing on the site. The PC have also asked if the planning conditions have been met for the new entrance.

149/25 VILLAGE GREEN

a) Community Orchard trees: The trees have been removed and the PC have agreed not to replace the trees.

b) Replacing of Village Green Fence: The fence has been completed by Kelvin Newman.

c) Update about flower pots on Village Triangle: The pots have been watered on a rota and the PC thanked everyone that have been watering. Sue Powell will plant small daffodils in the pots.

d) Wooden pole replacement at play area: The worn wooden bar needs to be replaced by a metal bar. Clerk to order.

e) Protection on wooden posts: Chris Stokely to investigate which metal posts are required and then the Clerk will order them.

f) Replacement protective covers: The Clerk will order some protective covers for the fixings on the wooden play equipment.

150/25 CORRESPONDENCE:

a) Training dates for Councilwise training courses: Dates circulated to Councillors.

b) Update on Affinity Water's schedule: The works are in Radwinter up to Hoys Farm and not through the village.

151/25 EX-AGENDA

- **District Councillors Report:** Apologies sent
- **County Councillors Report:** Apologies sent

152/25 AREA REPORT: Nothing to report.

153/25 DATE OF NEXT MEETING

The date of the next Parish Council Meeting will take place on 6th October, 2026
at 7.30 p.m. at St James Church, Swards End.

Meeting finished 8.40 pm

Signed

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Date

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